**West Tennessee Area Service Committee Minutes (05/28/23)**

*Area Positions Terms and Election Dates*

| Title/Sub/Group | Name | Phone Number | Email | 03/26/23 | 04/23/23 | 04/23/23 |
| --- | --- | --- | --- | --- | --- | --- |
| Chairperson | Suzanne C |  | suzannechambliss@gmail.com | X | X | X |
| Vice Chairperson | OPEN |  |  | X | VAC | VAC |
| Secretary | Penny K | 745-1020 | pennybrucker@gmail.com | X | X | X |
| Alternate Secretary | OPEN |  |  | VAC | VAC | VAC |
| Treasurer | Kathryn L. | 644-8751 | kathryngarland1@gmail.com | X | X | X |
| Alternate Treasurer | OPEN |  |  | VAC | VAC | VAC |
| Regional Committee Member | Rick A | 857-7076 | clickforit22663@yahoo.com | O | X | X |
| Regional Committee Member Alternate | Tammy S |  | abr4u@gmail.com | O | X | X |
| **Subcommittees** |  |  |  |  |  |  |
| Activities | OPEN |  |  | X | VAC | VAC |
| Archives | Terry B |  |  | X | X | O |
| Hospitals and Institutions | Ricky V. |  | scoobydoo.rv@gmail.com | X | X | X |
| Literature | Ashley |  |  | X | X | X |
| NA in May | Juan S. |  | juan2c1@gmail.com | O | X | X |
| Newsletter | OPEN |  |  | VAC | VAC | VAC |
| Outreach | Dave M. | 848-3283 | dave.mcdowell1966@gmail.com | VAC | O | C |
| Policy and Procedures | OPEN |  |  | VAC | VAC | VAC |
| Public Relations | George |  | tigergeorge55@att.net | X | X | X |
| **Voting Groups** |  |  |  |  |  |  |
| Clarity | David |  | davidbell121@outlook.com | X | X | X |
| Clean A.I.R. | Leigh Ann | 628-6145 | leighann1957@gmail.com | X | X | X |
| High On Life | David T. | 505-9076 | heavyt2k12@gmail.com | X | X | X |
| Hope Dealers | Laura | 618-7940 | lssummers70@gmail.com | X | X | X |
| HopeNWorks | Chris R |  | Jc\_russotto@msn.com | X | O | O |
| Keep It Green | Jared | 828-4926 | jarhead2936@gmail.com | X | X | X |
| Lunch Bunch | Doug/Paula | 530-9046 | Jacquezpaula@gmail.com | X | X | X |
| Positive Awareness | Dave M. | 848-3283 | dave.mcdowell1966@gmail.com | X | X | X |
| Primary Purpose | George P |  | tigergeorge55@att.net | X | X | X |
| Something Different | Amanda H. | 288-9987 | amanda.kremers@yahoo.com | X | O | O |
| Thursday Nighters | Kathryn G. | 644-8751 | kathryngarland1@gmail.com | X | X | X |
| Unity Group | Darin | 315-7181 | darinmadison53@gmail.com | X | X | X |
| You + Me = We | Tammy |  | abr4u@gmail.com | X | X | X |
| Cordova Hope | Rex R |  | rexragland827@gmail.com | X | X | X |
| Back II Basics | Cassandra | 9017862926 | cassiemorris939@gamil.com | X | O | O |
| Welcome Home | Justin/Joelle |  | jcubb7@gmail.com | X | O | O |
| No Matter What | Drew R |  | dru2tru@gmail.com | O | X | X |
| Non-Voting Groups and Meetings |  |  |  |  |  |  |
| Harmony | Roy. C | 403-2350 | roy.cauthern@gmail.com | X | X | O |
| Desire |  |  |  | O | O | O |
| New Beginnings |  |  |  | O | O | O |
| GHOD |  |  |  | O | O | O |
| Spiritual Awakenings |  |  |  | O | O | O |
| G.I.F.T. | Mindy |  | minbutter@gmail.com | O | X | O |

Opened 2:20 with Serenity Prayer. Had some issue with the Zoom connections we were running late.

17 groups present. Quorum established

Prior months minutes approved.

Treasurer states we have 150 in available cash. A cash machine was donated to the area.

**EXECUTIVE COMMITTEE:**

**Chair**

In attendance via Zoom. Chair duties covered in person by Marcus.

**Secretary**

In attendance no report. ILS Penny K.

**Treasurer:**

We had a beginning balance of $6389.55 We have in literature sales $1053.33 and we had a $484.67 in area donations and zero dollars in PayPal donations. We have a tentative lit order for this month $1876.00 We have available cash if $1.33 and the na in may committee subsidy has $68.02. The safety deposit box is due in June Im looking out for the invoice and that may be paid before our June meeting if i get a copy. Please talk to your home groups about willingness for the alternate treasurer, it’s an open position now. We still need to get with the new chair to get her name on the bank account.

ILS,

Kathryn

**I know this is long but its very important so please share with your home groups.**

I went through the last few years and did an inventory of our income(donations) and our bills every month for the last few years. I did this so that everyone understands what money we have coming in every month and what money we have going out every month. It is important to know where we stand before h&i and pi get any money for literature so that everyone can make an educated decision on not only motions that pertain to money, but also how you choose to allocate your group money to your own literature and what you donate to area. We have set asides for prudent reserve (which is our cushion currently at $437 please note that is less than 2 months worth of bills) and activities of $400 and our NA in May subsidy that changes monthly etc. Those set asides are there and do not accrue every month. The following are the bills we pay every month and is earmarked on the spreadsheet as "set aside":

Area Rent: $30

Safety deposit box: $13

P.O. Box: $17.67

Phone Line : $8.45

PI Schedules $30 (approx)

Shipping on literature orders: $150 (approx 10% of the order total)

**Total: $249.12**

We also reimburse our RCM/RCM alternate up to $75 for travel to region quarterly

I have included the donations (income) we have taken in for 2023, 2022 and 2019 to show precovid since 2020 and 2021 were a hot mess with meetings being virtual etc and they weren't business as usual. I have also included h&i lit and PI lit to show what historically has been the amount of these orders. We should also take into account that membership fluctuates. That has always been the nature of addiction and its not changing any time soon, so as good stewards of our area's money we need to keep that in mind when approving monetary motions and how we choose to spend this money when we serve on subcommittees.

| **2023** | **Column1** | **Column2** | **Column3** | **Column4** |
| --- | --- | --- | --- | --- |
| **Month** | **Donation** | **H&I** | **PI** |  |
| Jan | $366.94 | $145.80 | $99.20 |  |
| Feb | $413.26 | $0 | $0 |  |
| March | $416.85 | $256 ( $56 from subsidy) | $0 |  |
| April | $486.01 | $311.20 ($111.20 from subsidy) | $91.80 |  |
| May | $484.67 | $34.40 (no available cash left to fill full order) | $96.47 |  |
|  |  |  |  |  |
| **2022** |  |  |  |  |
|  |  |  |  |  |
| Jan | $109.55 | $0 | $0 |  |
| Feb | $143.22 | $141.70 | $0 |  |
| March | $542.23 | $159.00 | $0 |  |
| April | $188.38 | $116.50 | $0 |  |
| May | $265.20 | $106.55 | $0 |  |
| June | $276.44 | $174.25 | $0 |  |
| July | $352.93 | $0 | $0 |  |
| August | $243.41 | $50 | $0 |  |
| Sept | $168.76 | $133.20 | $0 |  |
| Oct | $232.66 | $0 | $0 |  |
| Nov | $296.80 | $0 | $99.10 |  |
| Dec | $353.10 | $0 | $0 |  |
|  |  |  |  |  |
| **2019** |  |  |  |  |
|  |  |  |  |  |
| Jan | $522.75 | $81.50 | $30 |  |
| Feb | $459.43 | $128.80 | $39.30 |  |
| March | $375.49 | $100.75 | $38.40 |  |
| April | $428.86 | $123.40 | $ 40.00 |  |
| May | $498.22 | $128.80 | $0 |  |
| June | $475.85 | $133.40 | $ 38.80 |  |
| July | $653.51 | $137.50 | $39.70 |  |
| August | $505.05 | $134.70 | $38.90 |  |
| Sept | $482.85 | $0 | $39.90 |  |
| Oct | $600.87 | $90.75 | $50.65 |  |
| Nov | $496.94 | $147.50 | $96.15 |  |
| Dec | $396.32 | $134.50 | $0 |  |
|  |  |  |  |  |

If we bring in less than $250 in donations in a month we are in the hole, if we bring in a minimum of $550 a month then we have enough to fulfill H&i and PI's full allotment every month and nothing else, no other subcommittee needs or area needs, nothing. All of our subcommittees are important to this fellowship, some need money less than others but it is a misunderstanding to think that this money is guaranteed every month. All groups benefit from these opportunities but not all groups help contribute to our area to help fund them. I know some cant but all groups and subcommittees should be honestly asking themselves some hard questions. Some questions we as an area need to be asking:

* Should area be absorbing the cost of your literature or should groups be charged that 10% when they place an order?
* Are we ever going to send money to region and participate in the proper flow of funds?
* How can we if we cant keep our house in order first?
* Point of information: Last year we changed the guidelines which had automatically sent money to region above our prudent reserve, it was changed to where someone has to make a motion to send money to region and it cant be more than 50% of our available cash that month.
* How did a motion that allowed all of our money above prudent reserve & set asides automatically go to region ever get introduced and pass in the first place? This happened because someone didn't want to have to make a motion every month to send money to region that's how. Perhaps no one understood what they were voting on? Well we cant send money every month at this rate because some months we have the donations to pay our bills and some months we dont have enough money to pay our bills. However, it is important for us to donate to region when we can as mentioned above.
* If you look at the numbers, we dont even have enough money to meet H&I and PI's current monthly allotment let alone an increase.
* Another thought is,should H&I and PI make a motion every month to get this money and the fellowship as a whole decide if that is how we want to spend our available cash? This allotment isn't written in stone and is not guaranteed every month.

Again, I apologize for this being so long but its important.

In Loving Service,

Kathryn L

**SUBCOMMITTEE REPORTS**

**Activities**

OPEN

**RCM**

Verbal Report Given. Rick in attendance via Zoom.

**Archive Committe**e –

No report.

**Literature-**

Hello Family! Our literature Order total for this month is $2,315.23. Also if anyone is needing to order the Laminated Groups Readings I have been informed that these are now back in stock. ILS, Ashley D.

**Hospitals & Institutions:**

I have been making the circuit with all of our current facilities. The clients at these facilities have been eating our literature and message up. We have been working on acquiring Harbor House next to continue to carry the message. We are in the process of looking for willingness for panel leaders. We as a subcommittee are requesting a motion for a policy change for the H&I budget income from $200 to $300 to aid in supplying literature to our facilities that we carry the message of recovery to. I have been pleased with our turnout for our subcommittee as more and more addicts are showing interest & willingness for H&I. ILS, Ricky V.

Catherine asked what kind of literature is being taken into centers? We are supposed to be taking meeting schedules in and that's it.

Ricky said we bring IPS, Intro to NA and White Booklets.

Marcus Stated that there will be a motion turned in for an Increase to H&I budget later on during the area for us to discuss.

**NA in May**

**NA in May XXXIII** was a success. We had good feedback even as we were in unfamiliar venue.

$1200 2024 deposit + Next year seed funds $1200 = total $4697.04 final literature fund.

St. Columba made an offer for NA in May 2024: as following an approximate total of $2400, including access to zip line, lake swimming and climbing tower. First weekend in May.

**Outreach:**

No report Given.

**Public Relations:**

The PR committee was unable to meet on 08/27/23 because of obligations to my new job and home life. This week I distributed the literature to the libraries and Glen H sent out an email for input for the Services Fair in the upcoming months. Each subcommittee chair can respond to Glen with their ideas and input. I was in contact with the Director of the Salvation Army and gave her the world service website, so she ordered Basic Texts. And Intro to NA white books for the facility. I am in the process of contacting Harbor House officials to set up a time and meet with them after we find a panel leader and panel members for the facility. Still looking at the contact list for professionals and facilities to set up meetings and attending the the H&I subcommittee meetings. We have been offered an opportunity at Nike to setup a booth for NA at their World Drug Day in June. I will contact Carina to get more information. The next PR subcommittee meeting will be on Zoom at 2PM June 24th.

PR Zoom 901- 278- 5483 passcodes 121212

ILS, George P.

LeighAnn asked are you in contact with Region H&I to get a display board.

George: I have a display board for the fair already. The Zoom ID is always in my report to see please come join us.

**OLD BUSINESS**

There is no old business to be reviewed.

**GROUP REPORTS**  -

**Clarity**  
Hello Family,

All things are well at Clarity. We have a rotating format. We carry the message 3 nights a week. Average attendance of 10 people. We continue to welcome newcomers and have regular visits from treatment centers. We are having trouble with home group attendees at our Sunday night meeting and will be addressing that at our next business meeting. We have a Lit order of $45 and a donation of $135 for a total of $180. ILS, Alison B

**Clean Air**

Verbal Report Given. ILS LeighAnn

**Cordova Hope:**

Things are going well. Average attendance is consistently 6. We added 2 new home

Group members. We celebrated Joe with 39 years and Woodie with 12 years. We have

Kirsten D with 1 year on 05/30/23 and Rex R with 16 years on 07/25/23/. We have no

Literature Order and a Donation of $25 for a $25 total. ILS, Rex R

**Get Honest or Die**  
 Not in attendance

**GIFT**  
Not in attendance.

**Harmony**  
Not in attendance.

**High On Life**

Greetings from HOL. We still meet every Monday and Thursday at 8:30. The meeting is a topic meeting and we are drug court approved. 98 addicts came through the door this month that included 5 visitors and 2 newcomers. We've also added 2 new home group members. There will be one celebration this month, Dave K will celebrate 15 yrs on June 15th. Our lit order is $3.80 and a donation of $0.20 for a total of $4.00.

ILS

David T

**Hope Dealers**  
 Hello Family, all is well at H.D. We have an attendance of 4-10 newcomers. We are

Donating $23.58 to area and have a Lit order of $26.42 for a total of $50.ILS, Laura

**Lunch Bunch**  
Greetings from the Lunch Bunch. All is well and we continue to carry the message 7 days a week as a Literature based meeting. This allows us to focus on the literature and avoid such topics such as budgeting money, boundaries, and sex or relationships. Our meeting attendance varied from 8 to 23 and we had 2 newcomers. As with most other groups we have a small number of homegroup members involved with service to the group. However we carry on. We have Will T with 23yrs on 6/19 and Pam H. with 2yrs on 6/10. We have a Lit order of $412.95 and a Donation of $22.05 for a total of $435.00. ILS, Paula J.

**No Matter What**  
All is well at NMW! We are in the early stages of planning our speaker Jam in October to celebrate 17 years of carrying the message in West Memphis. More will be revealed. We are averaging 6 people per meeting on Tue, Fri, Sat, and Sun night and we would appreciate any and all visitors that would like to attend. No upcoming birthdays. We have a Lit order of $89.51 and a Donation of $10.49 for a total of $100. ILS, Drew R.

**HopeNworks**Hello Family all is well at Hopenworks

We have a topic discussion meeting at 5:30 3337 Summer Ave on Friday nights

We are about to celebrate 1 year of meeting with 3 birthdays

Kim B 12 years

Grace R 3 years

Chris R 6 years

More will be revealed

We have a literature order of $65.20 and a donation of $34.80

ILS Chris R

**Positive Awareness**All is well at PA. We continue to be a literature based open discussion meeting. We meet Monday, Wednesday, and Friday between 10:30 - 11:30 at the Believing Church on Summer Ave. We are averaging 8-10 per meeting. We have a Lit order of $95 and an Area Donation of $4.12 for a total of $100. ILS, Dave M.

**Primary Purpose**  
All is well with Primary Purpose. We continue to carry the message to the still suffering addict. Our meeting averages 10-20 attendees. We have in person meetings at 7pm on Sunday evenings at Grace St, Lukes Episcopal Church at 1720 Peabody Ave. We have 2 homegroup members that will celebrate soon. Mooney and Paul. Lucy will announce dates. Primary purpose won first place in Shoulder, second place in Chicken, and Third place in Beans at NA in May. We have a Lit Order of $36.36 and a Area Donation of $24.64 for a total of $58. ILS, George P.

**Spiritual Awakenings**  
Not in attendance

**Something Different**Something Different May 28,2023Hello family so sorry to not be there in person Mike tested positive for Covid so I’m zooming in! So virtual HUG!!! All is going well at Something Different attendance is about the same hit or miss from 6-15 and sometimes a treatment center. No literature no area donation look forward to seeing you in person next month In loving service Amanda H

**Thursday Nighters**All is well at Thursday niters, we had a great turnout at our birthday meeting this months with about 25 people, most weeks we have less than 10 and could always use support.

ILS, Kathryn L

**Keep it Green**Keep it Green is still going strong. Attendance has somewhat dropped off to 5-10 members per meetings. We have had a few out of towners stop by the last couple of weeks and we were glad to have had the doors open for them and will continue to keep them open. We have Donation of $35 to area. ILS, Jared

**Unity**We average 25 to 30 addicts each Tuesday. Young ladies from Baby Love come out every Tuesday. Every other Tuesday the men from Lakeside come out, The turnover rate of newcomers is very great and they are excited and willing to participate in their recovery. We still have a rotating format. On June 27th we have Cassandra M celebrating 2yrs, We have a Lit order of $63.75 and a Donation of $16.25 for a total of $80. ILS, Darin

**You+me=we**Verbal Report Given.

**Welcome Home**

All is well at welcome home. Im sure we have birthdays however I wasn't prepared so i'm not sure of specifics. I will get them in though. We had a monthly attendance of 178 addicts. A literature order of 67.20 and an area donation of 32.80 for a total of 100 dollars. In loving service Justin.

**Back II Basics**We continue to keep it basic @ Back II Basics. For the month of May we experienced high attendance. We are supported by women from Mary's House, Rebos, and Mid south Sober living and Turning Point. We have had 20 newcomers. We continue to sell Literature. We have totaled so far for the month, 135 people and on the first Monday we experienced a whopping 60 people @ Back II Basics. We have a literature rotating format. We average 25 to 30 per meeting. On 6/26/23 we have Cassandra M with 2 years clean. We have a Lit Order of $102.and a Donation of $5 for a total of $107. ILS, Cassandra

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**OPEN FORUM**

Topic 1: We need to decide as an area with a Motion what happens with the proceeds from NA in MAY. Do we put them in a subsidy or what do we do with them?

Topic 2: We need to do a straw poll to see where we would like to do next year's NA in MAY fundraiser.

Patricia: Internet access was a HUGE benefit for this year. It is always a huge benefit in other activities I have attended, Allows vendors as well as other things.

Gsr’s have voted St. Columba/Shelby Forest.

All in favor of St. Columba.

This will be the location for 2024 NA in May.

OPEN POSITIONS:

Vice Chair

Vice Secretary

Vice Treasurer

Activities

Newsletter

Policies and Procedures

\*\*WE HAVE NO NEW NOMINATIONS\*\*

**NEW BUSINESS**

Motion 1

A policy Change for the H&I Budget Increase from $200 to $300 a month.

Financial Procedures

6.1 Funds and/or literature will only be distributed to subcommittees to the extent the area is over prudent reserve with a monthly cap on literature of $200 for H&I to $300 for H&I.

Intent: To aid in supplying Literature to our facilities that we carry the message of recovery.

Literature taken into facilities (7 current long term facilities from 9-12 months)

Intro Guide to NA: $2.15

White Book: $.80

Behind the Walls: $1.00

IP’s: $.25- .33

Keytage: $.56

Basic Texts: $13.60

How and Why: $10.70

PLEASE SEE TREASURES REPORT

David: People can bring their own Literature in facilities.

Patricia: If an area is having money issues, GSRs we need to have groups help out and help the area. Talk about donations for specific things like H&I.

Jared: Are these motions going in the minutes? So we can discuss them with homegroup members and have a full understanding.

Suzanne: Being a good steward of our money is not dipping into money that I do not have. Not for individual use. This is a program of attraction not promotion. There is something to an addict having to put in work for their own recovery. Get the addicts to come to a meeting.

H&I only has $35 to use on Literature today. Groups please stay until close. We did not meet Quorum to vote to give them extra money.

Closing Treasurer report – Verbal

Motion to close… yes

**Next WTASC meeting is June 25th, 2023**

**In person at Hope Church or on Zoom**

**Meeting ID: 960 6484 5034**

**Passcode: 121212**