

# West Tennessee Area Service Committee Minute

## (10/25/2020)

### WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

#### OPEN POSITIONS w/ CLEAN TIME & REQUIREMENTS

1. **Secretary:** Suggested 1 year clean time with previous service experience in NA with 1 year commitment.
2. **Alternate Secretary:** Suggested 1 year clean time with previous service experience in NA with 1 year commitment.
3. **Alternate Treasurer:** 2 year clean time w/ suggested bookkeeping/accounting experience & previous service experience in NA with 1 year commitment.
4. **Outreach:** 1 year clean time with previous service experience in NA with 1 year commitment.
5. **Activities:** 1 year clean time with previous service experience in NA with 1 year commitment.
6. **Newsletter:** 1 year clean time with previous service experience in NA with 1 year commitment.
7. **H&I Chair:** 1 year clean time with previous service experience in NA with 1 year commitment.

**Be sure to read the duties for each position which can be found on the [www.na-wt.org](http://www.na-wt.org) page under Members that has links to the Area Guidelines and Subcommittee Guidelines for each above position.**

### **MOTION(S):**

**Motion maker:** Geoff B, GSR Simplicity      **Seconded by:** Carl H. Literature Chair

**Motion:** To borrow money from the Basic Text Fund to pay for Lit order of 1561.37 and pay NA in May back as Area can

**Intent:** To pay balance of Lit order to be able to order Lit needed now

Pro: To pay our bills in a timely manner.

Con: This will pull from the NA in May money that had been allocated for certain literature.

Relevant information to this motion:

Timeline of the Area negative balance issue:

- June Area we had \$1,470 available cash.
- July Area Treasurer said that the bank account was locked so she was unable to verify the balance. Treasure did have a balance based on our spreadsheet of \$2,045.37. Treasurer said that once she got into the account and if everything ok, she would be sending a donation to Region unless there was an objection. (This was not captured in the minutes.)
- August Area Treasurer reported that she sent a check to Region after July Area and she accessed the bank account. August was our last Zoom only ASC meeting.
- September Area met in person and that is when we were made aware that the acting Literature Chair had made a literature order to bring inventory back to normal for September Area. Treasurer said that she would talk to the Florida Region and ask about making payments. Oct. 7, Treasurer reported that she did speak to Florida Region and they said that they would work with us on getting our balance paid.
- October Area, Treasurer said that Florida would allow us to make small literature orders while paying off the balance. We were -\$1,479.37 balance available cash. Motion made by Simplicity is the Key for Area to borrow money from the NA in May Basic Text Fund to fix our deficit and then make payments back to that fund until paid.

Also from the Area Guidelines:

FINANCIAL PROCEDURES concerning literature shortage and funds.

- I. NA in May will be a fundraiser for the WTASC. All funds raised will be used to subsidize WTASC literature. Literature will be sold at a subsidized rate as long as we have money in the subsidy fund. Only West Tennessee area meetings or groups that are on the meeting schedule eligible to purchase literature at the subsidized rate. Each eligible group or meeting may purchase up to, but not more than 7 allotted subsidized pieces of literature. At the end of each area, the WTASC treasurer will report the amount left in the subsidy fund. When the subsidy fund runs out, literature will return to the standard rate as listed on the literature form. If there is a surplus of subsidy in the fund, the surplus rolls over to the following year. For a list of subsidized literature, please refer to the NA in May Guidelines.

**Motion made by GHOD was withdrawn**

### **Open Positions with Nominations**

**Treasurer:**

**Motion maker:**        **Seconded by:**

**Motion:** To nominate Leigh Ann for Treasurer

**Intent:** To fill a position

**Willingness statement:** I am expressing willingness for Treasurer of the West TN Area of Narcotics Anonymous. I have held several service positions. Alt RCM, Activities Treasurer, NA in May Treasurer, Alt Treasurer for VRC, H&I and GSR and most recently as Alt Treasurer of the Area. I was nominated as Treasurer for the past VRC but ended up taking the Chair position when it was vacated. I did not fulfill a GSR position when I left a meeting 2 months before it folded. I have never misappropriated NA funds. I have an Accounting Degree and do yearly budgeting and monthly forecasting as the Director for the company where I work.

**Secretary:**

**Motion maker:** Glen H, GSR Open Arms      **Seconded by:** Geoff B, Simplicity

**Motion:** To nominate Pamela R. for Secretary

**Intent:** To make sure this critical position is filled

**Willingness statement:** She stated her willingness, she has over a year clean. (July 16, 2019) She has a sponsor and works steps

## **EXECUTIVE COMMITTEE:**

**Chair-** Destin B No report

**Vice Chair-** David A No report

**Secretary-** Terry B (acting) No report

**Alt secretary-** Open position

**RCM-** Lucy O.

RCM Report for Area

October 25

Please remember to fill out the VRC survey and announce in your meetings. It can be found at [tinyurl.com/VRC2020Survey](https://tinyurl.com/VRC2020Survey).

VRC will be happening virtually beginning the Friday evening after Thanksgiving and lasting through Saturday. When a flyer has been created with details, I will send it out to you all.

The Southern Zonal Forum met yesterday and there was a good workshop on the 7<sup>th</sup> tradition in these times of COVID-19. When the powerpoint is available I'll share it as well.

The next Regional meeting will be Sunday, November 29, beginning at 9:30 a.m. via zoom:

<https://us02web.zoom.us/j/82552651901>. The minutes from the August meeting can be found here:

<https://natennessee.org/minutes/>.

ILS, Lucy O

**Alt RCM-** Open position

**Treasurer-** Leigh Ann

I was able to contact Florida RSO and they will allow us to pay off our literature balance over time. We cannot place any large orders until paid off but I asked if we could order some medallion or pamphlets that we are out of and they said yes as long as we pay for them up front.

I received a text that someone attempted to get into the bank account and it got locked. I was unable to reset the password. I need a SSN from the originating member who set it up.

The check from NA in May is on the same bank account so I had just planned to move the money over. I will not be able to do that until I get access to the account.

ILS

Leigh Ann F

**Alt Treasurer-** Open position

## **SUBCOMMITTEE REPORTS**

**Activities** – Open position

**Archives** – Everything is the same, in service, Terry B

**H & I** – Open position

**Literature** – Open position (Bronson R./ Geoff B. acting as if)

**NA in May** – NA IN MAY

Hi family,  
Nothing to report at this time.  
ILS,  
Jonathan M.

**Newsletter** – Open position

**Outreach** – Open position

**Policy and Procedure** – Glen

We did not meet this month and there is nothing to report.

**Public Relations** – Not present

**VRC 2021 Ad Hoc-** - We last met on October 1<sup>st</sup> at 6:30 PM via Zoom. Leighanne F is acting as VRC 39 chair and will be showing willingness today at Area. We have decided on having VRC 39 Thanksgiving evening through Sunday at Noon. We are having a contest for naming the Convention's Theme. Send submissions to [glenharmon2014@att.net](mailto:glenharmon2014@att.net) or [debbieholtermann@gmail.com](mailto:debbieholtermann@gmail.com) . The person whose submission is chosen gets admission to all four days of the convention. (Does not include banquets.) The following positions are still open: Entertainment, Programming, Fundraising, Technology and Communications, Merchandising. Convention Info, Secretary, Alt-Secretary, Alt-Treasurer.

The next meeting is on November 1<sup>st</sup> at 2 PM via Zoom.

## **GROUP REPORTS**

**Clarity** – absent

**Clean Air-** Kat R

Greetings fam, Here at Clean A.I.R. we are still a zoom only meeting. We are continuing to discuss this issue on a weekly basis. We do not have any lit orders or donations at this time. Upcoming birthday meeting includes Tammy J on 10/31 8:00 PM with 9 years.

**Cordova Hope-** absent

**Desire** – absent

**Doin this Thing-** absent

**Get Honest or Die** – Hi Family,

All is well with GHOD still averaging 15-20 in attendance via zoom. We will still plan on meeting via zoom for the month of November as our vote to meet in person was at a standstill 7-7 tie. If we do move forward to meet in person soon, it is most likely we will have a meeting in person as well as zoom but not hybrid. Will keep you updated.

ILS,

Jonathan M.

**GIFT** – Pamela R

Gift is doing good, we have an average of 8 people attending. We have had 2 newcomers. No new home group members and no birthdays. Donation \$10

**Good Orderly Direction** – absent

**Harmony-** Toni M

Good Afternoon Family, all is well at Harmony. We are still meeting in person Mondays and Thursdays at 7pm in Munford. Average attendance is 10-15 addicts. No literature order or donation at this time. Ashley D will be celebrating 3yrs clean on Monday Nov 16th. In loving service, Toni M.

**High On Life** – David T

Greetings from HOL. We are still meeting at 8:30 Mondays at Believing Church on Summer Ave. and taking the topic from our lit. We averaged 7-8 addicts a week. Carol D will celebrate six years on November 23rd. We have no lit order and no donation this month.

ILS

David T

**Hope Dealers** – Marcus

Hello and what up family? All is going well at Hope Dealers. We have an average meeting attendance of 4- 9 addicts including newcomers. We continue to be an in person meeting practicing all necessary precautions. We have a variety of weekly formats to help carry the message to the still suffering addict. Next month on 11/30 our own hard working, handsome, diligent, vigilant Marcus M. will be celebrating 14 years! We have a literature order of \$8.40 & an area donation of \$1.60 totalling \$10.00.

In loving service, Marcus.

**Keep it Green-** absent

**Lunch Bunch**– Doug M

Lunch Bunch continues to meet seven days a week, average count is 12 per meeting. All is well.

**No Matter What-** absent

**One is Too Many** – Susan W.

One is too Many is doing well. We have an average of 8 in attendance at each meeting. We had 1 newcomer this month. No new homegroup members. Lit order \$15 and \$5 donation

**Open Arms-** Cari B

Open Arms continues to meet on Tuesday evenings at 7pm via Zoom. The zoom link is : <https://us02web.zoom.us/j/89450554899> We have only been averaging about 5 people a week. Area Support is appreciated.

**Primary Purpose** – Janice M

All is well with Primary Purpose

We continue to carry the message to the still suffering addict. Our meeting averages about 15-18 attendees.

We have now begun In Person meetings again as well as a simultaneous Zoom Meeting both starting at 7pm on Sunday Night. The Zoom Meeting now has a passcode added which is listed on the Area website.

Tony H.- 11/01-Hybrid Celebration (Zoom/In Person Celebration)

Literature order of \$7.88 and \$31.37 Area donation

ILS,

Janice M.

**Saturday Night Alive** – Dennis B.

Hello everyone I'm an addict named Dennis. Unfortunately Saturday Night Alive is closing due to lack of homegroup members. I've kept it open for the past couple of months with many attempts in recruiting homegroup members. Our attendance was steady at 3-10 people weekly. The remaining literature is being donated to area.

Thank you for allowing me to be of service.

Dennis B.

7th tradition is \$69.00

No literature order.

**Simplicity is the Key** – Geoff

Afternoon family. All is well at SITK . We are still meeting at Trinity on Tuesdays at 6:30 to 7:30 . Must wear a mask , social distance and we sanitize room before and after meeting . Mask and hand sanitizer are provided . In loving service Geoff B

**Something Different-** Walter J

Good Afternoon Family! Something different zoom attendance is averaging from 12 - 15 people. Tentatively resuming in-person meetings on November 9 but still awaiting written protocol procedures from the church. Walter has been confirmed as the new GSR.

**Spiritual Awakenings-**

**Step Write In-** absent

**Thursday Nighters –** Kathryn

Hello All! All is well at Thursday Nites. We continue to have our meetings via zoom and plan to for at least November. We are open to having a simultaneous in person and virtual meeting but are concerned about policing social distancing among members so more will be revealed on that. We are also discussing setting up a meeting venmo to accept 7th tradition money to donate to the area but haven't pulled the trigger on that either.

ILS,  
Kathryn G.

**Unity –** absent

**We are Entirely Ready –** absent

**Welcome Home-** absent

**You+me=we-** Jo N

All is well at U+me=we, we continue to meet via Zoom every morning at 8am. Currently no plans for in person meetings. The church remains closed, zoom attendance is up from 5 - 10 people.

## **UPCOMING BIRTHDAYS**

<b>Primary Purpose:</b>	Tony H.- 11/01-Hybrid Celebration (Zoom/In Person Celebration)		
<b>Spiritual Awakenings:</b>	Kate G,	6 yrs	10/30
<b>Harmony:</b>	Ashley D.	3yrs	11/16
<b>U+Me=We</b>	Rick A	10yrs	11/24
<b>Lunch Bunch</b>	Edith H	22 yrs	10/29
	Doug M	13 yrs	10/31
	Kevin S	8	11/5
<b>Hope Dealers</b>	Marcus M	14	11/30
<b>High on Life</b>	Carol D	6	11/23

## **OPEN FORUM TOPICS**

The body discussed the attendance “pass” that groups had been given for voting rights. Basically we have been continuing to keep the status quo on the groups that are not showing up at area. Since this was just a discussion and decided without a vote or real policy change. The area will start enforcing existing policy at the next area meeting



## **OLD BUSINESS**

*OPEN POSITIONS are listed at the top of the minutes. Be sure to email your motion to the secretary if someone is willing to be nominated. Be sure to include the willingness statement in the email as well.*

**Motion maker:** Lucy O, RCM      **Seconded by:** Cari B, Open Arms

**Motion:** To nominate Glen H for Policy and Procedures Chair

**Intent:** To ensure a position does not go unfulfilled

**Willingness statement:** My clean date is 1/6/2004. I have a sponsor and am actively working the steps. I have held many service positions starting with GSR up to West Tn ASC Policy Committee Chair. I have never stolen NA funds and have only had to resign one position, which was due to illness.

**Passed: 14 – 0 - 0**

**Motion maker:** Carl H      **Seconded by:** Something Different

**Motion:** To nominate Carl H for Literature chair:

**Intent:** To fulfill an open position

**Willingness statement:** I Carl H. am willing to be of service with being literature chair a position I have held before I have a sponsor and working steps for the third time. I have knowledge with traditions and concepts.

**Passed: 14 – 0 - 0**

**Motion maker:** GHOD      **Seconded by:** Welcome Home

**Motion:** To nominate Jonathan M for NA in May char

**Intent:** To fulfill an open position

**Willingness statement:** My clean date is 7/27/17. I have a sponsor that has a sponsor. I work steps and I was chair last year.

**Passed: 14 – 0 - 0**

**Motion maker:** Bill S      **Seconded by:** Welcome Home

**Motion:** To express willingness to become PR chair

**Intent:** To ensure that the position is filled

**Not present – will address next area**

## **NEW BUSINESS**

**Next WTASC meeting is the third Sunday**

**November 15, 2020**

# VRC 38 2020 Information for Groups

[FLYER](#)

[SCHEDULE](#)

[REGISTRATION FORM](#)

**“Changing Our Perspective”**

With the various challenges that 2020 has presented our fellowship with, we have adapted in order to fulfill our primary purpose; to carry a message of recovery to our fellow addicts.

Please join us: Nov. 27, 6 p.m.-11 p.m. & Nov. 28, 8 a.m.-Midnight

For Speakers, RD Workshop, PR Presentation, Marathon Meeting

MAIN Zoom Meeting ID: 814978077 [REGISTRATION FORM](#)

Individual Workshop Zoom ID's listed on [SCHEDULE](#).

In light of circumstances, we are waiving any fees for registration. However, we will still accept donations via [PAYPAL](#) for those that are willing to contribute.

We also have NA Wears as our vendor this year.

If you wish to browse their selection and order anything, their website is

[nawears.com](#). You can use promo code VRC38 for 5% off licensed NA merchandise.

NOV 2021  
VRC 39



# WE NEED A THEME

Help us come up with a theme  
for the 2021 VRC Convention  
in Memphis.

Email submissions to  
[debbieholtermann@gmail.com](mailto:debbieholtermann@gmail.com)  
or [glenharmon2014@att.net](mailto:glenharmon2014@att.net)

CHOSEN THEME WINS A FREE REGISTRATION PACKET FOR ADMISSION TO ALL  
4 DAYS OF THE CONVENTION (DOES NOT INCLUDE BANQUETS, ETC)

# Open Arms Zoom Meeting Tuesdays at 7 PM

*slot*  
We'll Save a ~~Seat~~ For You.



**Zoom ID 89450554899**